

Summary Report from the City Council meeting of May 14, 2018.

THE SECOND REGULAR COUNCIL MEETING OF MAY 2018 FALLS ON MONDAY, MAY 28TH, THE MEMORIAL DAY HOLIDAY.

COUNCIL HAS APPROVED MOVING THAT MEETING TO A SPECIAL CALLED MEETING ON WEDNESDAY, MAY 30, 2018 AT 7 P.M.

1. City Council approved the official canvas of the May 5, 2018 city general election. Jim Kuykendall was sworn in as Mayor for a two year term. Paul Bond and Alex Jones were sworn in for new two year terms as Council members.
2. Council member Paul Bond was elected as Mayor Pro Tem. He will serve a one year term.
3. Bill Patillo was reappointed to a two year term as Judge of the Oak Ridge North Municipal Court.
4. Resident Paula Cleveland was sworn in as a new member of the Community Affairs Committee.
5. Judy Duroy presented a proposal for a new Montgomery County Veterans Memorial Park to be located in Conroe. She asked for a resolution of support. The City Council unanimously approved the resolution.
6. The City Manager discussed a need to revisit the telephone answering system and protocol at City Hall. She cited the number of incoming calls creating work flow issues and suggested another look at a more productive answering protocol. The Council ask for more study and recommendations.
7. An audit engagement letter was approved with Belt Harris Pechacek for audits for FY 2018 and 2019.
8. Director of Economic Development Heather Neeley presented a proposed budget schedule for Council review. City Council named Mayor Kuykendall and Council members Frances Planchard and Clint McClaren to the Council personnel subcommittee. Mayor Pro Tem Paul Bond and Council member Alex Jones were named to the Capital Projects subcommittee. Both committees will meet in preparation for budget workshops over the summer months.
9. City Council approved an extension and amendment to the City's contract with MuniServices for sales tax analysis and reporting services. The contract includes a new geographic mapping of sales tax and industry data that will be paid for by the Economic Development Corporation at an annual cost of \$1,500.
10. The City Council officially accepted City Manager Vicky Rudy's retirement request and adopted a process for a search for a new City Manager. Mayor Jim Kuykendall and Council members Frances Planchard and Clint McClaren, who serve on the Council personnel committee, will serve as the search committee. Each member will appoint a community member to join the search committee.
11. The City Council approved a new job description of Assistant to the City Manager at a salary of \$72,186. Heather Neeley, Director of Economic Development, will fill the position. She will retain her Economic Development responsibilities while adding new administrative responsibilities. The new position is effective June 1st.
12. The City Council approved a new job description of Director of Parks and Recreation at a salary of \$54,293. Sarah McClure, current Community Programs Coordinator, will fill the position. The new position is effective June 1st.
13. Citizens John Planchard, Holly McClaren and Rick Moffatt were reappointed for two year terms to the City's Tax Increment Reinvestment Zone (TIRZ) No. 1.

14. The Council authorized a transfer of \$315,212 in surplus funds from the Fiscal Year 2017 Water and Sewer Operating Fund to the Capital Improvements Fund.
15. City Council passed an ordinance denying the CenterPoint Energy rate increase for electricity distribution. The increase would mean .80 centers per 1,000 KW hours. The rate increase request will to the Public Utility Commission for negotiation to a final approved rate.