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## SIGN CONSTRUCTION PERMIT APPLICATION

Date: \_\_\_\_\_

Applicant's name: \_\_\_\_\_ [ ] Owner [ ] Lessee

Project address: \_\_\_\_\_ Suite/space no. \_\_\_\_\_

Oak Ridge North, Texas Zip code: \_\_\_\_\_

Telephone no: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing address: \_\_\_\_\_

(if different from project address)

Telephone no: \_\_\_\_\_

Type/kind of sign: \_\_\_\_\_

Location of sign: \_\_\_\_\_

Height of sign: \_\_\_\_\_ Size of sign: \_\_\_\_\_ Number of faces: \_\_\_\_\_

Describe sign: \_\_\_\_\_

Sign message: \_\_\_\_\_

Job cost: \$ \_\_\_\_\_ Square footage of sign: \_\_\_\_\_

Engineer: \_\_\_\_\_ Telephone No: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Sign Contractor: \_\_\_\_\_ Telephone No: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

License No: \_\_\_\_\_ Registration No: \_\_\_\_\_

Master Electrician: \_\_\_\_\_ Telephone No: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

License No: \_\_\_\_\_ Registration No: \_\_\_\_\_

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### PLEASE ATTACH SITE PLAN AND CONSTRUCTION PLANS TO THIS APPLICATION

Construction permit no: \_\_\_\_\_

Construction permit fee: \$ \_\_\_\_\_

Approval date: \_\_\_\_\_

Electrical permit fee: \$ \_\_\_\_\_

Approved by: \_\_\_\_\_

Total fee(s): \$ \_\_\_\_\_

Date fee(s) paid: \_\_\_\_\_

Receipt no.: \_\_\_\_\_

Tag No. (if applicable) \_\_\_\_\_

### City of Oak Ridge North

27424 Robinson Road • Oak Ridge North, Texas 77385

(832)381-3301 • Fax (281) 367-7729



## SIGN OPERATING PERMIT APPLICATION

Date: \_\_\_\_\_

Applicant's name: \_\_\_\_\_ [ ] Owner [ ] Lessee

Project address: \_\_\_\_\_ Suite/space no. \_\_\_\_\_

Oak Ridge North, Texas Zip code: \_\_\_\_\_

Telephone no: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing address: \_\_\_\_\_

*(if different from project address)*

Telephone no: \_\_\_\_\_

Type/kind of sign: \_\_\_\_\_

Location of sign: \_\_\_\_\_

Height of sign: \_\_\_\_\_ Size of sign: \_\_\_\_\_ Number of faces: \_\_\_\_\_

Describe sign: \_\_\_\_\_

Sign message: \_\_\_\_\_

Job cost: \$ \_\_\_\_\_ Square footage of sign: \_\_\_\_\_

Engineer: \_\_\_\_\_ Telephone No: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Sign Contractor: \_\_\_\_\_ Telephone No: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

License No: \_\_\_\_\_ Registration No: \_\_\_\_\_

Master Electrician: \_\_\_\_\_ Telephone No: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

License No: \_\_\_\_\_ Registration No: \_\_\_\_\_

### PLEASE ATTACH SITE PLAN AND CONSTRUCTION PLANS TO THIS APPLICATION

#### Declaration of sign owner

By my signature below, I hereby declare that the above information is true and correct and further that the sign is being erected and/or maintained at the above location with the permission of the owner and authorized lessee of the premises; that the sign does not violate any applicable zoning restrictions or other restrictions on the premises; and that having read the restrictions and requirements of the City's Sign Ordinance, that the sign is being erected or maintained in compliance with the Sign Ordinance, Chapter 62, City Code of Ordinances and other applicable laws, and I understand that this permit is renewable every three (3) years.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Construction permit no.: \_\_\_\_\_

Construction permit fee: \$ \_\_\_\_\_

Electrical permit fee: \$ \_\_\_\_\_

Operating permit fee: \$ \_\_\_\_\_

Total fees: \$ \_\_\_\_\_

Renewal date: \_\_\_\_\_

Operating permit (tag) no.: \_\_\_\_\_

Approval date: \_\_\_\_\_

Approved by Building Official: \_\_\_\_\_

\_\_\_\_\_  
(Signature)

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