



**BANNER PERMIT APPLICATION**

Date: \_\_\_\_\_

Applicant's name: \_\_\_\_\_ [ ] Owner [ ] Lessee

Project address: \_\_\_\_\_ Suite/space no. \_\_\_\_\_

Zip code: \_\_\_\_\_

Telephone no: \_\_\_\_\_

Mailing address: \_\_\_\_\_  
(if different from project address)

Banner material: \_\_\_\_\_ Banner colors: \_\_\_\_\_

Size of banner: \_\_\_\_\_ Square footage of banner: \_\_\_\_\_

Describe banner: \_\_\_\_\_

Banner message: \_\_\_\_\_

Usage Dates: \_\_\_\_\_

**PLEASE ATTACH BANNER PLAN TO THIS APPLICATION**

*Affidavit (for banner owner)*

I hereby certify that the above information is true and correct and further that the banner is being erected and/or maintained at the above location with the permission of the owner and authorized lessee of the premises; that the banner does not violate any applicable zoning restrictions or other restrictions on the premises; and that having read the restrictions and requirements of the City's Sign Ordinance, that the banner is being erected or maintained in compliance with the Sign Ordinance, Chapter 62, City Code of Ordinances and other applicable laws to wit: **Grand Opening banners shall not exceed 40 sq. ft. in size; only one (1) banner is permitted on premises, two (2) under certain conditions. It must be securely attached and placed flush against an exterior wall of the building. It may be displayed for thirty (30) consecutive days. Special Events banners may be displayed for fourteen (14) consecutive days, not more than 3 times during any calendar year, and has been registered and approved by the sign administrator. All banners shall have a professional appearance and shall be continuously maintained in a like-new condition.**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Permit #: \_\_\_\_\_

Approved by Building Official:

Approval date: \_\_\_\_\_

\_\_\_\_\_  
(Signature)